



# Brighton & Hove City Council

## FORWARD PLAN OF KEY DECISIONS

FROM NOVEMBER 2010 TO FEBRUARY 2011

KING'S HOUSE  
GRAND AVENUE  
HOVE  
BN3 2LS

[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Edition 30

Published 15 October 2010

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

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Brighton & Hove City Council Forward Plan November to February

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<b>DECISIONS ANTICIPATED FOR NOVEMBER 2010</b>					
ENV 18137	04/11/10	<p>All Wards <b>Highways Winter Service Plan 2010-11</b></p> <p>To seek Cabinet Member approval for the council's Highway Winter Service Plan for the period 1 November 2010 to 31 March 2011.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Edition 29 (October 2010 - January 2011)</p>	<p>Scrutiny panel held in March 2010 including public representation Plan drafted in co-ordination with partner agencies</p>	<p>Christina Liassides Tel: 29-2036</p>

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CAB 18729	11/11/10	<p>All Wards  <b>Brighton &amp; Hove Seaside Community Homes Ltd – Response to Financial &amp; Commercial Offer from Brighton &amp; Hove City Council.</b></p> <p>Cabinet are being recommended to accept Brighton &amp; Hove Seaside Community Homes’s proposal, subject to final negotiations with funders and Brighton &amp; Hove Seaside Community Homes.</p> <p>The development and delivery of the Local Delivery Vehicle is part of a two strand approach to provide inward investment to support the Housing Revenue Account’s investment programme. The objective is to achieve the decent homes standard and meet tenant’s aspirations for improvements to their homes.</p>	Cabinet Cabinet Member for Housing	The development of the Local Delivery Vehicle has and continues to be reviewed with the Housing Management Consultative Committee and the City’s Area Panels.	Jugal Sharma Tel: 29-3101

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CAB 18542	11/11/10	<p>Regency <b>Charter Hotel 12-15a King's Road - Disposal Update</b></p> <p>Recommendation for disposal on long lease following the open marketing of the site</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Late Items Plan Edition 01 October 2010 - January 2011 (FP29)</p>	Ward Councillors, relevant internal teams and third parties	Angela Dymott Tel: 29-1450
CAB 18258	11/11/10	<p>Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean <b>Shakedown : Major Music Event Stanmer Park July 2011</b></p> <p>To seek authority for Landlords Consent to stage Shakedown, a major music event to be held in Stanmer Park, Brighton, on Saturday 9th July 2011 between midday and midnight.</p>	<p>Cabinet Cabinet Member for Culture, Recreation &amp; Tourism</p> <p>Edition 29 (October 2010 - January 2011)</p>	Sussex Police, South Coast Ambulance Service, NHS A&E Sussex County Hospital, Ward Councillors, City Safety Advisory Group, Brighton & Hove, Licensing/Environmental Health, Brighton & Hove City Council Countryside Services & East Sussex Fire & Rescue Service	Jayne Babb Tel: 29-2730

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CAB 17837	11/11/10	All Wards <b>Treasury management Policy Statement (incorporating the Annual Investment Strategy) 2010/11 - Mid Year Review</b>  Cabinet approves action taken in second six months of financial year	Cabinet Cabinet Member for Finance  Edition 28 (September - December 2010)	Comments by Council's external treasury advisor.	Peter Sargent Tel: 29-1241
CAB 16789	11/11/10	All Wards <b>Targeted Budget Management (TBM) month 6</b>  To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 6	Cabinet Cabinet Member for Finance  Annual Forward Plan 2010-2011		Patrick Rice Tel: 29-1268

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<b>DECISIONS ANTICIPATED FOR DECEMBER 2010</b>					
CAB 18395	09/12/10	<p>All Wards <b>Sports Facilities Management Contract</b></p> <p>To seek approval from Cabinet of the preferred bidder for the sports facilities management contract starting April 2011.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 29 (October 2010 - January 2011)</p>		Toby Kingsbury Tel: 29-2701
CAB 17749	09/12/10	<p>All Wards <b>Budget Update and Budget Strategies for 2011/12</b></p> <p>Note the changes to the council's resource position and the local government finance settlement (if announced in time) Agree the Budget Strategies for setting the 2011/12 budget</p>	<p>Cabinet Cabinet Member for Finance</p> <p>Edition 28 (September - December 2010)</p>	This report is part of the budget setting process which incorporates consultation with local residents and businesses.	Mark Ireland Tel: 29-1240

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CYP 18698	10/12/10	<p>All Wards  <b>Proposed New School for Hove - The Connaught Centre</b></p> <p>As part of the Council's future development of Schools within the city it was agreed that the Council would investigate the possibility of acquiring The Connaught Centre to use as a new 3 Form Entry (3FE) Reception and Key Stage 1 element of a new school in Hove. The purpose of this report is to update members on progress in this matter.</p>	<p>Children &amp; Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children &amp; Young People                      Cabinet Member for Children &amp; Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>The exact nature and timing of the consultation is still to be agreed.</p>	<p>Gil Sweetenham Tel: 29-3474</p>

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CYP 18706	10/12/10	<p>All Wards  <b>Decision of Statutory Proposals for Extending of the Age Range of Benfield Junior School</b></p> <p>As part of the Council's future development of Schools within the city it is proposed to create an all through primary school from Benfield Junior School by extending the age range of the school from 7 – 11 as it is now, to 4 – 11 from September 2011. The purpose of this report is to provide the Cabinet Member with sufficient information to be able to determine the proposal.</p>	<p>Children &amp; Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children &amp; Young People            Cabinet Member for Children &amp; Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>Extensive consultation on the proposal to permanently extend the age range of the school has taken place with the school, its teachers, governors, parents, pupils and staff. In addition consultation has been undertaken with the wider community including ward members, MP's, neighbours of the school, head teachers and governors of near by schools, diocesan authorities and any one else who has an interest in the proposal.</p>	<p>Gillian Churchill Tel: 29-3515</p>

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CYP 18708	10/12/10	<p>All Wards <b>Future of Brightstart Nursery</b></p> <p>To consider the future of the Brightstart Nursery</p>	<p>Children &amp; Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children &amp; Young People Cabinet Member for Children &amp; Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>Consultation with the staff who work in the nursery and parents with children attending the nursery, from 14 October to 15 November 2010.</p>	<p>Caroline Parker Tel: 29-3587</p>
<b>DECISIONS ANTICIPATED FOR JANUARY 2011</b>					
HSG 14247	05/01/11	<p>All Wards <b>Review of Grounds Maintenance - Council housing land</b></p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20<sup>th</sup> October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p>	<p>Housing Cabinet Member Meeting Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>	<p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p>	<p>Graham Page Tel: 01273 293354</p>

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		Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.			
CAB 16948	20/01/11	All Wards <b>Council Tax Base 2011/12</b>  To set the council tax base and establish the estimated revenue from Council Tax for 2011/12	Cabinet Cabinet Member for Finance  Annual Forward Plan 2010-2011		Mark Ireland Tel: 29-1240

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<b>DECISIONS ANTICIPATED FOR FEBRUARY 2011</b>					
CAB 18654	17/02/11	<p>All Wards <b>Developer Contributions - Interim Guidance</b></p> <p>To seek Cabinet Member approval to adopt interim guidance on five topic areas (Employment Training, Transport, Open Space, Education, Affordable Housing) in order to seek contributions from developers when relevant planning applications are submitted.</p> <p>Note: This item has now been referred to the Cabinet Meeting on the 17<sup>th</sup> February for consideration and decision.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 30 (November 2010 - February 2011)</p>	Internal with relevant sections	Debra May Tel: 29-2295

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CAB 16950	17/02/11 03/03/11	All Wards <b>Capital Resources &amp; Capital Investment Programme 2011/12</b>  To agree the planned capital investment programme for all council services and recommend approval by Full Council.	Cabinet  Council Cabinet Member for Finance  Annual Forward Plan 2010-2011		James Hengeveld Tel: 29-1242
CAB 16952	17/02/11	All Wards <b>Housing Revenue Account Budget 2011/12</b>  To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2011/12 and recommend approval by Full Council.'	Cabinet Cabinet Member for Finance  Annual Forward Plan 2010-2011		Sue Chapman Tel: 29-3105

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CAB 16763	17/02/11  03/03/11	All Wards <b>General Fund Revenue Budget &amp; Council Tax 2011/12</b>  To agree the revenue budget and council tax for 2011/12 and recommend approval by Full Council	Cabinet  Council Cabinet Member for Finance  Annual Forward Plan 2010-2011		James Hengeveld Tel: 29-1242

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<b>REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS</b>					
<b>ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>					
CAB 17853		<p>All Wards <b>Preston Barracks Development – Update and future arrangements</b></p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p> <p>Note: This item was originally listed in error as going to September Cabinet and was intended to go to October Cabinet.</p> <p>Note: This item has been deferred to allow the partners time to complete discussions and consider options for future arrangements</p>	<p>Cabinet Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 28 (September - December 2010)</p>		Mark Jago Tel: 29-1106

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CAB 8684		<p>All Wards <b>Circus Street Development Site</b></p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as</p>	<p>Cabinet Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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		<p>following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers before officers are in a position to be able to recommend the proposals to Members</p> <p>Note: The report has been deferred to allow further negotiations.</p>			
CAB 17694	09/12/10	<p>All Wards <b>ICT Hardware &amp; Services Supplier Contract for 2011-2014</b></p> <p>Permission given to tender for a new ICT hardware and service supplier.</p> <p>Note: This item is being deferred as officers are exploring further opportunities for joint procurement.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Late Items Plan Edition 02 August - November 2010 (FP27)</p>	<p>Consultation has taken place with senior managers in ICT and with central procurement.</p>	<p>Paul Colbran Tel: 29-0283</p>

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CAB 5498		<p>All Wards <b>Hangleton Bottom - Land Use Options</b></p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		<p>Angela Dymott Tel: 29-1450</p>
CYP 17089		<p>All Wards <b>Young People's Service Review</b></p> <p>1. The Bright Start Nursery provides childcare places for children 0-4 for both Council and community parents. The Council subsidy for the nursery in 2010/11 is £87,000 and there is a projected over-spend of £12,000. It is estimated that the Children &amp; Young People's Trust will have to find savings of £7.1 million in 2011/12.</p>	<p>Children &amp; Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children &amp; Young People Cabinet Member for Children &amp; Young People</p> <p>Edition 26 (July-October 2010)</p>	<p>Young people's experience of services -May, June, July. Professional experience of services - May, June.</p>	<p>Sally Wadsworth Tel: 295060</p>

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